

# Project H

CATHOLIC UNION OF TEXAS, THE KJT

## Project H Request and Approval Form

### Guidelines

1. The event must be sponsored by at least one KJT member.
2. This form must be submitted to the Home Office **at least 3 weeks** prior to the event in order to obtain approval before being held.
3. Event/Project must be completed **within 90 days** of being approved.
4. The event **must be** advertised in a local media outlet (newspaper, radio, and/or church bulletin). A copy **must be** submitted in order to receive the Project H support packet.
5. The advertisement must state, "**KJT Project H is the co-sponsor of the event and support is being provided by the KJT Home Office.**", or something to this effect.
6. An actual event/program must be held in order to qualify, (i.e. a bake sale or a raffle).
7. Only one Project H support packet is permitted per year per KJT member and per charity.

### Pre Event Project H Approval Form

Date of Request	
Name of Member	
Email:	
Phone:	
Address	
City, State & Zip	
Date of Event	
Cause for the Event	
Description of the Event	

### Home Office Decision

Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Pre-Paid Credit Card Amount Approved \$
Comments:		

### Post Event Project H Information

Amount Raised at Fundraiser \$	(Copy of the deposit slip is required)
Comments:	

Please forward this completed form to KJT Home Office, P.O. Box 297, La Grange, Texas 78945 or email to [info@kjtnet.org](mailto:info@kjtnet.org) for event approval.